

LITTLE CLIFTON PARISH COUNCIL

Minutes of the Parish Council meeting held in Bridgefoot Village Hall on Wednesday 14th December 2022 at 7.00pm

Present: Councillors Ian Elliott, Jean McCartney, Carol Wilson, Ken Stephenson, Lynn Philipson, Felicity Watts, Fiona Heslam and Roland Bell.

Also present: Allerdale Borough Councillors Peter Gaston and James Grisdale, and Rev'd Judith Morgan, Parish Clerk

Apologies for absence were received from County Councillor Alan Kennon for health reasons.

80/22 Declarations of Interest – there were none.

81/22 Minutes

On the proposal of Cllr R Bell, seconded by Cllr K Stephenson, the minutes of the meeting held on Wednesday 9th November 2022 were approved and signed as a true record.

82/22 Public Participation

No members of the public were present.

83/22 Village Hall

- i. Policy Documents – Cllr C Wilson to contact ACT for advice.
- ii. Quotes for solar panels and heat pump – one quote for solar panels had been received via Daniel Cassidy. After discussion, Cllr F Heslam agreed to seek two further quotes for solar panels and three quotes for an air source heat pump for the village hall. It was noted that Cumbria County Council is keen on net zero solutions.
- iii. Book money of £4.30 was handed to the Treasurer, together with £100 from Mr P Bratley and £20 from the Refugee Network, for hall rental.
- iv. Invoices from Jason Bowe for electrical work £135.50 and Tetra Tech for architects' fees of £531.60 were handed to the Treasurer, together with a receipt for J J Chapman electrical works previously paid.
- v. There had been no response yet to the request for volunteers to form a Management Committee for the Village Hall.
- vi. Cllr C Wilson reported that she had paid the final year's subscription to PRS.

84/22 Matters arising from the Minutes

- i. Further to Min 71/22 ii Mr Keith Parker has begun conversations with Cllr Mark Fryer about the CAT process.
- ii. Further to Min 71/22 ix Cllr Stephenson had ensured that the gate and fencing in the corner of the land adjacent to the Village Hall had been repaired. The Chairman had checked the work and declared it to be a good job. Cllr Stephenson advised that the large gate would not last forever but would be OK for a while yet. Thanks were expressed to Cllr Stephenson for arranging this.
- iii. Further to Min 72/22 iv Cllr F Heslam had attended the Remembrance Service and laid the wreath on behalf of the Parish Council. A discussion ensued about the possibility that the village may have lost troops in the Falklands Conflict and/or the Iraq and Afghanistan wars, and the possibility of a silhouettes soldier figure being purchased for the village, the cost of which was not known.
- iv. Further to Min 79/22 I, Borough Cllr P Gaston reported that the leaves had been cleared the day after he reported the matter to Allerdale.
- v. Further to Min 77/22 The Clerk reported that the Precept form for 2023/24 had been submitted to Allerdale.

85/22 Village News

The final draft of the first edition was circulated and discussed. The Clerk was asked whether, in future, draft copies could be circulated by email to Parish Councillors ahead of the meeting, so that people could read it in advance. The Clerk agreed to do this, and to post copies to those councillors without email facilities.

Cllr C Wilson agreed to print out the required number of copies for distribution to Chapel Brow ,Bridgefoot, Little Clifton, Railway Terrace, Nepgill, Marron Lane and Melbreak. Thanks were expressed to Cllr Wilson for this and to Sue for compiling the newsletter.

86/22 BLCEH

It was noted that the survey, which forms part of the Village News, was the next task for the group. It was hoped that this would identify more people to become involved in the various projects.

It was agreed that the BLECH could share the Parish Council's website, and that someone would be engaged to improve the presentation of the current site. The Clerk warmly welcomed this. Cllr F Heslam to make enquiries as to the cost of employing outside help with the task of making the site more user friendly.

87/22 Policy Documents

Draft documents obtained from CALC for the following were discussed:

- Data Protection Policy
- Retention of Documents Policy
- GDPR Privacy Notice

On the proposal of Cllr F Heslam, seconded by Cllr L Philipson, all three were formally adopted, to be reviewed annually at the AGM in May.

88/22 Planning Matters

There were no new applications to consider but the Chairman informed the meeting that the outline application for development of the land adjacent to Scots Croft had been withdrawn, and similarly an outline application for one residential building on land at Wilsons' Cottages had been withdrawn.

89/22 Chairman's Announcements

The Chairman thanked Cllr J McCartney for chairing the November meeting, and welcomed Cllr F Watts to the Parish Council.

90/22 Allotments

No issues to report. Clerk will send out new contracts in early January.

91/22 Authorisation of Payments

Zurich Municipal	Insurance premium	257.60
Rev J Morgan	Salary and Exps (December)	371.58
HMRC	PAYE (December)	86.00
I Elliott	Chairman's Expenses	250.00
Rev J Morgan	Salary and Exps (January)	358.29
HMRC	PAYE (January)	86.00
Rev J Morgan	salary and Exps (February)	358.29
HMRC	PAYE (February)	86.00
M Carruthers	Fencing repairs	456.00
Susan Harrison	Website	251.60* (Paid in February)

92/22 Parish Maintenance

- i. The Chairman requested that David, the handyman, be asked to clean and tidy around the memorial bench in the car park, clean and paint the bus shelter on Chapel Brow and clean and wipe down the benches on Chapel Brow. Cllr J McCartney to ask David to do these jobs.
- ii. The Chairman reported on a recent site visit with Steph Davis-Johnson of County Highways, at which it was identified that several chevron signs were in need of replacement. Feedback from the meeting is awaited from Steph.

Matters for next meeting - None identified.

Date of next meeting - Wednesday 8th March 2023 at 7pm.

The meeting closed at 8.15pm.

Signed _____ Chairman Date _____