

LITTLE CLIFTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 1st February 2017 at 7.00pm.

Present: Councillors: Ian Elliott, Jean McCartney, John Dixon, Ken Stephenson, Brian Shaw and Roland Bell.

Village Hall Management Committee Members: Carol Wilson, and Lyn Dixon.
Judith Morgan (Parish Clerk) was also in attendance.

Apologies for absence were received from Lauren

Councillor Ian Elliott in the chair

120/16 Village Hall

The following matters pertaining to the management of the Village Hall were discussed:

- i) It was agreed that the Annual Village Trip and the Annual Old Age Pensioners' Christmas meal would continue with the Parish Council supporting in whatever way was appropriate. It was noted that advertisement of these events needs to be more widely circulated and posters to be of a better, more noticeable, quality than in recent months.
- ii) Rev'd J Morgan, as acting Bookings Secretary, updated the meeting on progress made to date. Contact details were now on file for all regular users of the Hall and a new diary and calendar had been obtained; calendar to be on display in the Village Hall to make clear when the hall was available for hire. Rev'd Morgan agreed to investigate the possibility of an online bookings diary via Dropbox.
- iii) The hall is to be used as a Polling Station on 23rd February for the Copeland MP by-election and would be exclusively hired by the Electoral Office from 6am until 10pm on that day. The organisers of the Coffee Morning and the Tai Chi had been informed. Tai Chi had already paid for that date so a 'credit' would be arranged for the group to use some time during the summer months, by arrangement with Rev'd Morgan.
- iv) The Art Group had paid £99 in rental recently, Mrs Carol Wilson to contact Mrs Pearl Round to advise of the current rate of £7/hr.
- v) Cllr Brian Shaw reported that work to re-polish the hall floor would commence on 22nd March. Cllrs Elliott, Bell and Stephenson agreed to move the tables and chairs onto the stage, in preparation for this work, after 3pm on Tuesday 21st March. This work would displace the coffee morning, Quilters and Camera Club that week, Rev'd Morgan to inform the Quilters and Camera Club. A cheque to Border Floors for the deposit of £396 was signed.
- vi) Cllr Ian Elliott agreed to hand over a set of keys to the Sunday afternoon Sequence Dancers.
- vii) United Utilities are to hire the hall for a public information event on Monday 6th March from 12pm to 6pm. Mrs Carol Wilson to give Cllr Ian Elliott's phone number to UU, for access to be arranged.
- viii) The V C Club are to hire the hall from 8am - Midnight on Saturday 25th February. Access to be arranged via Cllr Jean McCartney.
- ix) Mrs Carol Wilson agreed to arrange to purchase 1 case of white paper hand towels and some Domestos from Bookers' cash and carry.

- x) Mrs Carol Wilson circulated the financial statement, which was received. Mrs Wilson agreed to produce monthly analysis sheets from 1st April 2017.
- xi) The Parish Council agreed to honour the decision of the previous management committee to erect a bench in memory of Mrs Josie Dixon. Cllr Brian Shaw to order appropriate bench and to investigate the possibility of the manufacturer also supplying a small commemorative plaque.
- xii) Cllr Ian Elliott agreed to obtain prices for an external notice board for the village hall, to be discussed at the next meeting.
- xiii) The possibility of obtaining a post box for the Village Hall was discussed but it was agreed not to progress this idea.
- xiv) Rev'd Judith Morgan agreed to email to Cllr Ian Elliott a notice giving her contact details as acting Bookings Secretary, Cllr Elliott to display same. Mrs Carol Wilson to also inform 'ACT' online.

Mrs Lynn Dixon arrived at this point.

- xv) Cllr Ian Elliott advised that an inspection of the fridge and freezer was due; Mrs Lynn Dixon agreed to empty the fridge and freezer and wash them out with anti-bacterial solution. Mrs Dixon requested permission to use the freezer for temporary storage during the February half term holiday - this was granted, with the proviso that the freezer be locked during that time.
- xvi) It was not known whether the cooker was in working order.
- xvii) Mrs Lynn Dixon agreed to obtain prices for a new vacuum cleaner and a folding mop for the Hall.
- xviii) Mrs Lynn Dixon advised that the people who run the bingo and coffee morning had discussed the options available to them and had decided to accept the Parish Council's offer of free use of the hall and to continue to run these events with the same financial arrangements as previously. It was noted that the banner had not been used to advertise either event recently and it was felt that this would help increase attendances.
- xix) Date of next meeting - Wednesday 8th March 2017 at 7.00pm

The meeting closed at 8.25pm

Signed Chairman