

LITTLE CLIFTON PARISH COUNCIL

Minutes of the Parish Council meeting held in Bridgefoot Village Hall on Wednesday 13th October 2021 at 7.00pm

Present: Councillors Ian Elliott (Chairman), Jean McCartney (Vice-Chair), Lynn Philipson, Ken Stephenson, Carol Wilson, Roland Bell and Daniel Cassidy.

Also present: Cllr Peter Gaston (Allerdale Borough Council), and Rev'd Judith Morgan, Parish Clerk

Apologies for Absence were received from County Cllr Alan Kennon, for health reasons. The Parish Council accepted the apologies.

56/21 Declarations of Interest

There were none.

57/21 Minutes

On the proposal of Cllr L Philipson, seconded by Cllr J McCartney, the minutes of the meeting held on 15th September 2021, were approved as a correct record, and signed by the Chairman.

58/21 Public Section

No member of the public was present.

59/21 Village Hall

- i. Book money of £4.42 was passed to the Treasurer
- ii. The Clerk reported that bookings were up, and more groups were interested in using the Hall. The Chairman agreed to give the Folk Group a key for access to the Hall.
- iii. The Clerk and Treasurer agreed to sort out the invoices for the Hall Ceiling,
- iv. Cllr C Wilson explained the confusion over the different accounts with the Cumberland Building Society. A new mandate form needs to be completed as it is so long since the signatories were set up, although there is no change to the signatories on the account.
- v. The Treasurer and Clerk will work together on the grant application for IT equipment.
- vi. Meter readings were needed and would be taken after the meeting. Cllr C Wilson to request a smart meter from British Gas.
- vii. Cllr J McCartney and Cllr D Cassidy had been unable to operate the fogging machine to date, but Cllr L Philipson had been using it on Monday evenings and it was agreed that the cleaner be asked to set it running on Wednesday mornings as well.
- viii. The Chairman would ask Tony to complete the Gas service.
- ix. Cllr J McCartney advised that the electricity engineers had visited for an inspection.
- x. J J Chapman had advised that 3 smoke alarms were required for the Hall, plus a backing board. In addition, it was agreed that Carbon Monoxide detectors were needed. Cllr C Wilson would provide a copy of the latest report for Jason to work from.
- xi. Tetra Tech had been contacted by the Chairman and would visit shortly to begin the process of planning for the modifications to the exits. Clerk to investigate possible funding sources for the work.
- xii. Tables and Chairs had been left haphazardly around the hall by various user groups, causing difficulties for sanitising the facilities. The Chairman had produced an information sheet for users and the Clerk had sent it to all user groups, explaining how the hall is to be left after each use. All groups had agreed to this except for the Sunday Sequence Dancers. Mr Caffrey had sent a lengthy email objecting to the instructions, and his objections were considered. Clerk to reply to Mr Caffrey that the instructions must apply to all groups without exception as they were for the health and wellbeing of all users of the Hall; Disposable gloves would be available in the kitchen and sanitiser units were at strategic locations in the building for use by the groups. It was likely that a new group would be using the Hall on Mondays soon and would expect to find the hall set up as per the instructions. It was hoped that Mr Caffrey would comply with the new rules.
- xiii. Cllr C Wilson reported that Terry Gibson was regularly cleaning the windows and ledges and would do the guttering as well if asked. It was agreed that Mr Gibson be asked to do this too.
- xiv. It was agreed that the patch of wall outside the Gents' toilets, where a light had been removed, needed to be painted.
- xv. It was reported that the Bingo sessions had resumed and were going well.

- xvi. Consumables requested by the cleaner had been supplied.
- xvii. The new paper towel dispenser needs to be wall mounted in the kitchen.
- xviii. One of the Ukulele Groups had asked if they could leave coffee and tea in the kitchen, but it was agreed that no groups are currently able to leave items in the kitchen because of Covid-19 restrictions.

60/21 Matters Arising from the Minutes

- i. Further to Minute 48/21 i the Clerk had received an email response from PC Leanne Pettit, confirming that the Community Speed Watch Scheme was on her list and that details regarding the parking issues (Minute 52/21 iv.) had been passed to the Neighbourhood Policing Team for attention. In addition, the list of vehicles had added to the intelligence picture for the village. Clerk to send on another list of vehicles for more recent incidents, to PC Pettit.
- ii. Further to Minute 50/21 the Clerk had written to Mr Beardsell but had not received a reply. The allotment had not been tidied up. Cllr K Stephenson agreed to take up the matter.
- iii. Further to Minute 54/21 ii. Mr Ian Bridge had replied that, due to Covid-19 restrictions, work of this type could not currently be undertaken by his company. It was agreed that Mr Terry Gibson be asked to clean the bus shelter and surrounding area.
- iv. Further to Minute 52/21 v. County Highways had acknowledged receipt of the issue raised but no action had been taken. Clerk to follow this up with County Highways.
- v. Borough Cllr P Gaston reported that ABC Planners had asked Mr Birkett to submit a planning application for his dog breeding facility at Winscales as it had been built without consent and is not within permitted development.

61/21 Chairman's Announcement

Nothing new this month.

62/21 Allotments

Cllr K Stephenson reported that the problem with rats was ongoing, but he was keeping on top of it. Rat poison had been purchased and traps had been set.

There was currently one person on the waiting list for an allotment.

63/21 Clerk's Report

- i. The Poppy Wreath had been ordered via Maryport Town Council.
- ii. The second half of the 2021/22 Precept had been received from Allerdale Borough Council.
- iii. A letter had been received from the GPO about the closure of the village Post Office and informing the council that an alternative venue was being sought. Letter to be displayed in the Notice Board.
- iv. Great North Air Ambulance Service Annual Appeal. On the proposal of Cllr K Stephenson, seconded by Cllr J McCartney, it was resolved that the Parish Council would donate £200 to this fund. Additionally, the Village Hall Committee would send £200 as well.

64/21 Authorisation of Payments

The following were approved:

Maryport Town Council	Poppy Wreath	£ 22.00
HMRC	PAYE	£ 34.20
Rev J Morgan	Salary and Expenses	£ 195.02
R Bell	Grass cutting services	£ 180.00
Mrs Jean Griffiths	Reimbursement for rat poison	£ 53.09
GNAAS	Donation	£ 200.00
Little Clifton Parish Village Hall	Renewal of Ceiling	£10000.00

65/21 Planning Matters

There were no new applications for consideration this month.

66/21 Defibrillator Training

Three quotes for training had been received:

St John Ambulance up to 30 delegates for 2 hours of AED training and CPR Demonstration £600 plus VAT;

On Site First Aid - Level II Vocational training for 2 hours for up to 12 delegates, £459 plus VAT;

Local trainer, Level II Vocational training for 2 hours for up to 12 delegates, £360 plus VAT.

It was agreed that a decision could only be made once the number of participants was known and, to this end, fliers would be put through doors in the parish to ascertain who would wish to take up this training, which the Parish Council will provide free of charge. Clerk to draft flier and email to Cllr C Wilson for copying.

People to be asked to RSVP to Cllr J McCartney.

A discussion of the use of Facebook ensued and it was agreed that the Clerk should act as admin for both the Village Hall and Parish Council accounts.

67/21 Parish Maintenance

- i. It was noted that there had been no further communication from the developers considering a major development in Little Clifton, after the petition had been presented last month.
- ii. There was further discussion of the fence around the green area adjacent to the Village Hall car park. Cllr J McCartney to ask John Gunson to do the required work.
- iii. The Clerk was instructed to write letters of thanks to Mr Bob Dredge and Mr Joe Elliott.
- iv. Cllr R Bell agreed to seed the grassed area adjacent to the Village Hall Car Park.
- v. The Chairman reported on problems with the driver of the M I Travel school bus who regularly leaves the engine idling whilst he is not in the vehicle. This had been reported to various bodies, including M I Travel, the police, Cockermouth School and Cumbria School Transport, to no avail. Borough Cllr P Gaston agreed to raise this at a meeting with the police and M I Travel the following day.
- vi. It was reported that people visiting patrons of the holiday let at 1 Fell View had parked on Scots Croft causing additional parking problems at this already oversubscribed area. After discussion it was agreed that the Clerk should write to the owner of the property offering a parking permit for the use by his patrons, to park on the Village Hall Car Park. It was felt that this would be helpful to all parties, and it was hoped it would be accepted in the spirit in which it is offered.

68/21 Items for next meeting

- Defibrillator Training
- Precept 2022-23
- Platinum Jubilee Celebrations 2022

Date of next meeting: Wednesday 14th November 2021

The meeting closed at 8.40pm

Signed.....

Chairman