

LITTLE CLIFTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 4th May 2021 at 7.10pm via Zoom

Present: Councillors Ian Elliott, Jean McCartney, Lynn Philipson and Carol Wilson.

Also present: Borough Councillor Peter Gaston and Rev'd Judith Morgan, Parish Clerk

Apologies for absence were received from Councillors Ken Stephenson and Roland Bell and from County Councillor Alan Kennon.

6/21 Declarations of Interest

There were none.

7/21 Minutes

On the proposal of Cllr C Wilson, seconded by Cllr J Mc Cartney, the minutes of the meeting held on 10th March 2021 were approved for signature.

8/21 Matters Arising from the Minutes

- i. Further to Minute 36/20 i) The clerk had applied for a grant of £10,000 from the Windscales Windfarm via Cumbria Community Foundation. The application will be decided in June. Cllr C Wilson added that a further grant of £2004 had been received from Allerdale Borough Council under the Covid-19 grant provisions. Cllr J McCartney was to collect the key for the self storage cabin on 5th May when £260 would be paid. Cabin to cost £90 per week and a deposit of £140 will be returned on completion. Cllrs McCartney and Wilson to make the arrangements for payment from the Village Hall funds. Additionally, Cllr McCartney had purchased two storage boxes for the books at a cost of £19.98, which would be reimbursed from Hall funds.
- ii. Further to Minute 36/20 iv) Cllr J McCartney confirmed that she is making arrangements with the presiding officer for access to the Hall for the election on 6th May. Cllr I Elliott agreed to be on hand to lock up at the close of ballot.
- iii. Further to Minute 36/20 ix) the Clerk had contacted all hall users and all but one group had responded positively. The Karate Club had not replied to emails and it was assumed, therefore, that they did not wish to use the hall in future. Two enquiries were considered, one by Miss Zoe to run dance classes for 2 to 5 year olds once a week, at a date and time to be decided, the other for a Wedding Reception on 24th July from 3pm until midnight. Both were approved.
- iv. Further to Minutes 37/20 i) and ii) the Clerk reported on a telephone conversation with Home Group who were going to send a team out to look at both issues (Bank at Church and Wall at Chapel Brow). The Clerk was instructed to write to St Luke's again as the area of bank causing concern was from Chapel Terrace to the Lych Gate.
- v. Further to Min 37/20 iii) Cllr P Gaston reported that he had been assured that no further tipping would be carried out at the site opposite the Melbreak Hotel and asked that councillors inform him of dates and times if they observe any tipping at that site.
- vi. Further to Minute 38/20, the new defibrillator was now in situ.
- vii. Further to Minute 39/20 a new parish noticeboard and fixings had been ordered at a cost of £1627.36. It was noted that fixing it into position would require more than one person.

9/21 Chairman's Announcements – there were none.

10/21 Public Participation – no members of the public were present.

11/21 Village Hall

- i) The Clerk reported that a grant of £500 had been received in 2019 from Cumbria Community Foundation to purchase the new fittings for the Ladies' toilet. The fittings had cost £342.86, which was reimbursed to the Village Hall account via cheque and the balance of £175.14 had been returned to CCF.
- ii) Cllr J McCartney suggested that the lock to the front door of the hall needs to be replaced as it is very difficult to turn the key despite WD40 having been liberally applied. It was noted that user groups would all require a copy of the key should the lock be replaced.
- iii) There was some discussion of fire exit signs and regulations and it was noted that there would be no requirement for signs at the stage-side storeroom, but signs would be needed at both of the existing doors into the building.
- iv) The Chairman reported that he had £20 rental money to pass to the Treasurer.
- v) The Chairman agreed to obtain quotes for new floor covering for the Ladies' toilets now that carpet shops etc were opening up again post lockdown.
- vi) It was agreed that the handyman be asked to remove picture, curtains, blinds and the noticeboard for storage whilst the new ceiling is fitted.
- vii) It was agreed that two hatches be created in the new ceiling, one at either end of the hall, to allow access to the ceiling void in future.
- viii) It was agreed that the two ceiling grills and fans be removed from the existing ceiling ahead of the works. Jason to be asked to disconnect and remove both fans.
- ix) It was reported that the blue bin lid had been smashed and it was noted that these bin lids are known to be faulty, and Allerdale Borough Council will replace the bin.
- x) It was noted that the small gate to the community area beside the Hall doesn't close properly and needs the ground dug out a little. Cllr J McCartney agreed to ask either Ken or David to sort this out.
- xi) David to be asked to clean out the drains around the Village Hall.
- xii) It was noted that moss is growing on the tarmac on the Village Hall car park and needs to be swept/brushed up. Cllr J McCartney agreed to look at this with David and if it proves to be necessary, to ask John Elliott to clear the area with his road sweeping machinery.
- xiii) Cllr Roland Bell had caught a mole.
- xiv) Cllr C Wilson requested meter readings, Cllr I Elliott agreed to supply these.

12/21 Allotments – all reportedly OK.

13/21 Clerk's Report

- i) The Clerk reported that the first half of the annual precept, £3750.00, had been received.
- ii) The Clerk presented the Annual Accounts for the year ended 31st March 2021, which were approved. Clerk and Chair to sign as appropriate and Clerk to send to External Auditors.

14/21 Authorisation of Payments

Paid in April:

HMRC	£ 34.20
Rev J Morgan	£157.82
Little Clifton Parish Village Hall	£324.86
Cumbria Community Foundation	£175.14

In May

HMRC £ 34.20

Rev J Morgan £157.82

R Bell £230.00

15/20 Planning Matters – no new applications this month.

16/20 Parish Maintenance

- i) The Clerk was instructed to write to County Highways to request a reduction on the speed limit on the Lostrigg Close estate as small children habitually play there and delivery drivers, including take away delivery drivers, habitually speed around the estate.
- ii) Cllr J McCartney reported that she had contacted ABC about the dog mess on Scots Croft, which is being used as a dog walk by villagers, some walking their dogs off lead. Most clear up after their pets but a small minority do not. It was noted that children play on the grassed area. Cllr McCartney would provide the Clerk with the log number for her call to ABC. Clerk to email dog signs to Cllr C Wilson who agreed to produce laminated copies for display.
- iii) Cllr J McCartney reported that corrugated metal sheets removed by ABC in 2019 and marked with yellow X's for collection, had not yet been removed. Cllr McCartney would provide the clerk with the log number for her call.
- iv) It was noted that the drains outside Punderland Farm had still not been attended to despite intervention from County Cllr Alan Kennon.
- v) It was noted that speed cameras had been active again in the village but there is still a problem with noisy cars. Clerk to pass this concern to the Police.

17/20 Risk Assessment Policy Document

The Parish Council's Risk Assessment Policy Document was reviewed, approved and adopted for the current financial year.

18/20 Matters for next meeting

Internet for the Village Hall.

Date of next meeting: Tuesday 22nd June 2021 at 7pm in the Village Hall.

The meeting closed at 8.16pm.

Signed _____ Chairman